

School of Engineering HKIE Action Plan: 2014/15

Recommendations from the HKIE Provisional Accreditation Report of 23 May 2014

1. **HKIE comment:** All departments have mapped their curricula to outcomes in terms of where outcomes are taught (T), practiced (P), and measured (M). All of the programs are very ambitious about the amount of assessment and measurement they plan to accomplish. After further experience with the planned assessments, it will be important to consider consolidation of measurements (assessment) to the most important elements of the curriculum in terms of their contributions to a particular outcome

SENG response: Thank you for the comments and recommendations. All departments and programs will review their outcome assessment plans again and consolidate the measurements in the implementation.

Task	When?	Responsibility	Comment/Progress as @ 31 July 2014
• Formation of E2QAC to follow up on the review of the outcomes and TPM distributions of all programs	by 01/14	Asso Dean (UG)	√
• Review of program outcomes and TPM distributions program by program	By 10/14	E2QAC	Ongoing
• Develop the calendar of measurements by each program	By 10/14	Dept. UG Com	ongoing
• Review calendar of measurements of each program	by 12/14	E2QAC	ongoing
• Develop measurements for each outcome	by 05/15	Dept. UG Com	ongoing
• Review of outcome measurements of each program	by 06/15	E2QAC	ongoing

Notes

- Ensure one person has overall responsibility for Action Plans
- Agree realistic deadlines
- Where more than one person responsible for a task, indicate lead responsibility in **bold**
- Ensure those assigned responsibilities have a copy of the Plan and are aware of their responsibilities and timeframes
- Monitor implementation by reviewing Action Plans at regular intervals; update Comment/Progress and revise/adjust Plan as necessary
- √ = completed

Example 2

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Rec. #	HKIE Recommendation	Targets/Milestones	When	Who
1	<i>All departments have mapped their curricula to outcomes in terms of where outcomes are taught (T), practiced (P), and measured (M). All of the programs are very ambitious about the amount of assessment and measurement they plan to accomplish. After further experience with the planned assessments, it will be important to consider consolidation of measurements (assessment) to the most important elements of the curriculum in terms of their contributions to a particular outcome</i>			
2				
3				

Example 3

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Rec.#1: *All departments have mapped their curricula to outcomes in terms of where outcomes are taught (T), practiced (P), and measured (M). All of the programs are very ambitious about the amount of assessment and measurement they plan to accomplish. After further experience with the planned assessments, it will be important to consider consolidation of measurements (assessment) to the most important elements of the curriculum in terms of their contributions to a particular outcome [√ = completed]*

#	Targets/Milestones	When	Who	Comment/Progress as @ 31 July 2014
1				√
2				
3				