



THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

**Michael G. Gale Medal for Distinguished Teaching 2017  
Nomination Form**

**To: Prof Wei SHYY, Executive Vice-President & Provost**

I / We\* would like to nominate the following teacher for the 2017 award of the Michael G. Gale Medal for Distinguished Teaching. My/Our\* support statement(s) is/are\* given on Page 2 of this nomination form.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Department/Division: \_\_\_\_\_

(\* Pls delete whichever is inappropriate.)

**This nomination is submitted by:**

1	Name (in Block) _____	Email _____	Contact No. _____
	Dept/Division/Unit _____	Signature _____	Date ( __ / __ / __ )
	<input type="checkbox"/> I am not a student.		
	<input type="checkbox"/> I am a student. I was taught by this teacher in (term/year) _____		
2	Name (in Block) _____	Email _____	Contact No. _____
	Dept/Division/Unit _____	Signature _____	Date ( __ / __ / __ )
	<input type="checkbox"/> I am not a student.		
	<input type="checkbox"/> I am a student. I was taught by this teacher in (term/year) _____		
3	Name (in Block) _____	Email _____	Contact No. _____
	Dept/Division/Unit _____	Signature _____	Date ( __ / __ / __ )
	<input type="checkbox"/> I am not a student.		
	<input type="checkbox"/> I am a student. I was taught by this teacher in (term/year) _____		
4	Name (in Block) _____	Email _____	Contact No. _____
	Dept/Division/Unit _____	Signature _____	Date ( __ / __ / __ )
	<input type="checkbox"/> I am not a student.		
	<input type="checkbox"/> I am a student. I was taught by this teacher in (term/year) _____		
5	Name (in Block) _____	Email _____	Contact No. _____
	Dept/Division/Unit _____	Signature _____	Date ( __ / __ / __ )
	<input type="checkbox"/> I am not a student.		
	<input type="checkbox"/> I am a student. I was taught by this teacher in (term/year) _____		

**Acceptance of Nomination**

I am pleased to accept the nomination.

\_\_\_\_\_  
Name of the nominee

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Statement in support of the nomination of \_\_\_\_\_  
for the 2017 Michael G. Gale Medal for Distinguished Teaching**

Blank area for the statement in support of the nomination.

**Submitted by the nominator(s):**

_____	_____	_____
Name	Signature	Date
_____	_____	_____
Name	Signature	Date
_____	_____	_____
Name	Signature	Date
_____	_____	_____
Name	Signature	Date
_____	_____	_____
Name	Signature	Date

## Notes on the Award and Nomination Procedures

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### Eligibility

Full-time staff on regular (as opposed to visiting) appointments with primary responsibility for teaching an undergraduate or postgraduate course, including language courses, are eligible to be nominated and considered for the Award.

### Nomination Procedures

- The nomination should have the consent of the nominee and should be made on the prescribed form.
- The nomination must be supported by **at least five members** of the University community, **including at least two students**.
- Nominators may either sign together on one nomination form, or on separate forms.
- A statement explaining why the person is nominated must be submitted jointly by a group of nominators, or separately by each individual nominator.

### Selection Criteria

The key criteria for excellence in teaching adopted by the selection committee are:

- Ability to promote student learning
- An innovative approach to teaching
- Effective student assessment
- Contributions to the development of teaching at the University

Find out from the Teaching and Learning website for more details of these criteria:  
[http://qa.ust.hk/michael\\_gale\\_medal.html](http://qa.ust.hk/michael_gale_medal.html)

### Evidence of Achievement

Upon receipt of the nomination, the nominee will be approached by the Academic Registry for relevant evidence of excellence in teaching.

A checklist of appropriate evidence will be provided to nominees, and may be found at [http://qa.ust.hk/michael\\_gale\\_medal.html](http://qa.ust.hk/michael_gale_medal.html)

### Selection Process

A selection committee with faculty representatives from the four Schools and with student representation will be established to select **one** award recipient to be confirmed by the Senate. Faculty members who have been nominated for the Award in this round may not serve on the selection committee.

### Award Presentation

A gold medal will be presented to the award recipient at the 2017 Congregation held in November 2017.

Please submit the completed form and the supporting statement to

*Professor Wei SHYY, EVPP  
Room 6331 (via lifts 13-15)*

**Closing date for nominations:  
Monday, 12 June 2017**